IEEE EMC Society
Standards Advisory and Coordination Committee (SACCom)
7 August 2017
11:15 am to noon (Washington DC Time)
Gaylord Hotel
National Harbor, Maryland
Chesapeake C room

Minutes

Note that the links shown are as of the meeting date. Updates will follow for the Wash DC symposium meeting

1.	Opening of meeting Welcome and Introductions	Chair	Chair opened the meeting at 11:15 am and welcomed all in attendance.
2.	Duty to Inform	Chair	http://www.c63.org/documents/misc/patents/C63_Patent_Call_slideset_final_1.pdf The Secretary presented the IEEE SA "Call for Essential Patents". After reading the script in the above URL (page 2), he asked if everyone agrees to follow the call. All in attendance agreed to abide by the rules in the Call.
3.	Approve minutes of Phoenix meeting	Secretary	http://www.emcs.org/standards/saccom/sac-mtgs.html

Direct minutes The Secretary scanned through the minutes of the meeting in Ottawa last year. There were no comment received earlier and none at the meeting and so he asked for approval which the members did. |
| 4. | Review EMCS web site | Secretary | http://www.emcs.org/standards/saccomindex.html The Secretary opened up the committee website and then the subpages for any comments. There were changes in the membership which was the next agenda item. |
| 5. | Review Membership | Secretary | http://www.emcs.org/standards/saccom/sac-members.html The secretary reviewed changes in representation of the member organizations: 1. ISO TC20: Pablo Naruaez replaces Noel Sargent 2. ESD Society: No reply from Nate Peachy— possible opening for new representative 3. CISPR/H: Vacancy needed to be filled 4. ISO TC22: Mike Bosley replaced Kin Moy 5. CENELEC TC210: Jean-Luc Despres assumes the representative role |

6..	Plans for rest of 2017 and 2018	Chair	Review scope and plans http://www.emcs.org/standards/saccomindex.html The chair indicated that there will be SACCom meetings in 2018. In particular: 1. Singapore 14 May 2018 (international symposium) 2. Long Beach, CA 30 July 2018 (North America symposium)
	Review SACCom organization meetings for rest of 2017	Vice chair	SACCom meeting schedule On behalf of the vice chairman, the secretary showed the member meetings for the rest of 2017. I will be posted on the website
7.	Present update reports since Phoenix meeting received from SACCom members present	Secretary and SACCom members in attendance	Here is the list of organizations that submitted reports to the secretary. An asterisk after the organization indicates that the representative at the meeting used his report to give an oral summary: AAMI C63 CISPR/A CISPR/B* CISPR/D* CISPR/I* ITI TC5 ISO TC20 SC14, Space Systems* ISO TC22 SC32 IEC65A* IEEE SCC 39-TC34 IEEE SCC 39-TC95 IEC TC106 CENELEC TC210 SAE AE4 Note that the AAMI, C63, and CISPR/A reports were not given as meeting time ran out
8.	Review of standards strategic plan	VP for Standards	There was no time for this discussion
	Progress on getting additional members	Bob Scully	Reach out to SACCom members-Scully Bob indicated to the secretary privately that he has ideas on new members but has not contacted them. So this action remains
9.	AOB	Chair	There was no other business.
10.	Adjourn	Chair	The chair thanked all for their attendance. The attendance was very high with 17 who signed in. He especially thanked the Standards Association representative for the EMC Society—Soo Kim—for

	Attendee Name	Member (Yes/No)	Attendee email
			her attendance and counsel. He then closed the meeting at noon.
	Attendee Name	**Member (Yes/No)**	**Attendee email**
	John Norgard	Chair	j.norgard@ieee.org
	Don Heirman	Secretary	d.heirman@ieee.org
	Tom Braxton	No	tbraxton@ieee.org
	Noel Sargent	Yes	Noel.b.sargent@nasa.gov
	Pablo Naruaez	Yes	Pablo.naruaez@jpl.nasa.gov
	Dan Hoolihan	Yes	danhoolihanemc@aol.com
	Henry Benitez	No	h.benitez@ieee.org
	Craig Fanning	Yes	cfanning@elitetest.com
	Ross Carlton	Yes	Ross.carlton@ni.com
	Bob Scully	No	Bob.scully@ieee.org
	Ghery Pettit	Yes	ghery@pettitemcconulting.com
	David Traver	No	davidtraver@comcast.net
	Don Sweeney	No	dsweeney@dlsemc.com
	Soo Kim	No	s.h.kim@ieee.org
	Alistair Duffy	No	apd@dmu.ac.uk
	Mike Oliver	No	emi@majr.com
	Larry Cohen	No	Lawrence.cohen@nrl.navy.mil